

Loan Modification Request

Date: [Insert Date]

To: [Lender's Name]

[Lender's Address]

Dear [Lender's Name],

I am writing to formally request a modification of my current loan, Account Number: [Insert Account Number]. Due to [briefly explain your situation, e.g., financial hardship, job loss, medical expenses], I am unable to meet my current payment obligations.

To support my request, I have included the following financial documents:

- Recent Pay Stubs
- Bank Statements
- Tax Returns
- Monthly Budget
- Any Additional Relevant Documents

It is my hope that we can come to a mutually beneficial arrangement that will allow me to keep my home and fulfill my obligations. Please let me know if you require any additional information or documentation.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]