

# Dear [Congregation Name] Members,

We are excited to announce an upcoming fundraising event to support our community outreach programs. Hence, we are reaching out to seek your support and coordination to ensure its success.

## Event Details:

**Date:** [Insert Date]

**Time:** [Insert Time]

**Location:** [Insert Location]

**Objective:** [Describe Purpose of Fundraising]

## How You Can Help:

- Volunteer your time on the event day.
- Help with planning and organizing activities.
- Share ideas for fundraising strategies.
- Invite friends and family to participate.

Please join us for an initial planning meeting on [Insert Date] at [Insert Time]. Your input and enthusiasm are essential to making this event a success.

Thank you for your continuous support of our congregation and community efforts.

Blessings,  
[Your Name]  
[Your Position]  
[Congregation Name]