

Progress Update on Church Building Renovations

Date: [Insert Date]

Dear Members of [Church Name],

We are pleased to provide you with an update on the renovations of our beloved church building. As you know, the renovation project began on [Start Date] and has made significant progress since then.

Current Progress:

- Completion of the roof repairs.
- Installation of new windows has been finalized.
- Interior painting is currently underway.

Upcoming Work:

- Flooring installation is scheduled to begin on [Start Date].
- Bathroom renovations will commence in two weeks.

Budget and Timeline:

We are on track with our budget, and all work is expected to be completed by [Expected Completion Date]. We appreciate your continued support and contributions that have made this project possible.

Thank you for your patience and enthusiasm during this transformation. We look forward to celebrating the completion of our renovations together!

With blessings,

[Your Name]
[Your Position]
[Church Name]
[Contact Information]