

Dear Members of [Church Name],

We are excited to announce that the renovation plans for our beloved church are officially underway! After much prayer and consideration, the church board has decided to enhance our facilities to better serve our community.

Renovation Highlights:

- Updated sanctuary seating
- Improved audio and visual systems
- Renovated fellowship hall
- New children's ministry areas

The renovations will begin on [Start Date] and are expected to be completed by [End Date]. During this time, we appreciate your patience and understanding as we work to create a more welcoming space.

We invite you to join us for an informational meeting on [Date and Time] in [Location]. This will be a great opportunity to learn more about the plans and to ask any questions you may have.

Thank you for your continued support and prayers. We look forward to seeing our church grow stronger through these improvements.

In Christ,

[Your Name]

[Your Title]

[Church Name]

[Contact Information]