

Reminder: Upcoming Church Advisory Council Meeting

Dear Council Members,

This is a friendly reminder about our upcoming Church Advisory Council meeting scheduled for **[Date]** at **[Time]**. We will gather at **[Location]**.

Please make it a priority to attend as we will be discussing important topics including:

- Review of current church programs
- Planning for upcoming events
- Budget considerations

If you have any items you would like to add to the agenda, please send them to me by **[Deadline]**.

Thank you for your dedication and service to our church community.

Blessings,

[Your Name]

[Your Position]

[Church Name]

[Contact Information]