

Request for Church Wedding Date Reservation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

To: [Church Name]

[Church Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this message finds you well. My fiance(e) [Fiance(e)'s Name] and I are planning to celebrate our wedding and would like to request the reservation of the church for our wedding ceremony.

We are looking at the date of [Desired Wedding Date] for the ceremony, starting at [Desired Time]. We kindly ask for your assistance in confirming the availability of the church for this date.

We appreciate your help and guidance regarding the necessary steps and any associated fees for the reservation. We look forward to hearing from you soon.

Thank you very much for your consideration.

Sincerely,

[Your Name]

[Your Partner's Name]