

Financial Assistance Request for Mission Trip

Date: [Insert Date]

To: [Recipient's Name]

From: [Your Name]

[Your Position or Affiliation with the Church]

[Your Church Name]

[Church Address]

[City, State, Zip]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Recipient's Name],

I hope this letter finds you in great spirits. I am writing to inform you about our upcoming mission trip to [Destination] scheduled for [Date]. This mission trip aims to [briefly describe the purpose of the trip].

As we prepare for this journey, we are seeking financial assistance to help cover the costs associated with travel, lodging, and supplies needed for our activities. Our team consists of [number of participants] dedicated individuals from [Your Church Name] who are eager to make a positive impact.

The estimated total cost for the mission trip is [total cost]. Any contribution, no matter how small, would be greatly appreciated and will directly support our efforts in [specific goals of the mission].

We are committed to making this mission a success and are hopeful that you might consider partnering with us in this endeavor. If you have any questions or would like more information, please feel free to contact me at [Your Phone Number] or [Your Email].

Thank you for considering our request. We genuinely appreciate your support and belief in our mission.

Warm regards,

[Your Name]

[Your Position]

[Your Church Name]