

Funding Request for Library Garden Activities

[Your Name]
[Your Position]
[Library Name]
[Library Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request funding for our upcoming Library Garden Activities at [Library Name]. We aim to create an engaging space that promotes environmental awareness and encourages community involvement.

The proposed activities include:

- Garden Workshops for Children and Adults
- Community Planting Days
- Educational Programs on Sustainability

We believe that these initiatives will not only enhance our library's role as a community hub but also foster a greater appreciation for nature among our patrons.

The total funding required for these activities is [Amount]. We would be grateful for any support you could provide to help us achieve our goals.

Thank you for considering our request. I look forward to the opportunity to discuss this proposal with you further.

Sincerely,
[Your Name]
[Your Position]
[Library Name]