

# Collaboration Agreement

Date: [Insert Date]

From:

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

To:

[Collaborator's Name]

[Collaborator's Address]

[City, State, Zip Code]

## **Subject: Collaboration Agreement for Garden Development**

Dear [Collaborator's Name],

This letter serves as a formal agreement for the collaboration on the garden development project located at [Insert Location]. We aim to create a community garden that fosters collaboration, education, and sustainability.

### **Scope of Collaboration**

- Joint planning and design of the garden layout.
- Shared responsibilities for planting, maintenance, and outreach.
- Organizing community events and workshops.

### **Financial Contributions**

Both parties agree to contribute resources as outlined below:

- [Your Contribution]: [Details]
- [Collaborator's Contribution]: [Details]

### **Duration**

This collaboration is set to commence on [Start Date] and shall continue for [Duration] unless terminated by either party with written notice.

## **Confidentiality**

Both parties agree to keep confidential any proprietary information shared during this collaboration.

## **Signatures**

We agree to the terms outlined in this letter.

\_\_\_\_\_ **Date: [Insert Date]**

[Your Name]

\_\_\_\_\_ **Date: [Insert Date]**

[Collaborator's Name]

Thank you for considering this collaboration opportunity. I look forward to working together to make our garden vision a reality.

Sincerely,

[Your Name]