

Product Recall Notification

Date: [Insert Date]

Dear [Consumer's Name],

We are writing to inform you about a voluntary recall of the following product:

Product Name: [Insert Product Name]

Product Code: [Insert Product Code]

Reason for Recall: [Insert Reason]

Health Risk: [Insert Health Risk Information]

What You Should Do:

- Check your home for the affected product.
- If you have this product, please stop using it immediately.
- Return the product to the place of purchase for a full refund or contact us for further instructions.

We take the safety of our customers seriously and apologize for any inconvenience this may cause. If you have any questions, please do not hesitate to contact our customer service department at [Insert Phone Number] or [Insert Email Address].

Thank you for your understanding and cooperation.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email]