

Resource Sharing Agreement

Date: [Insert Date]

To: [Recipient Name]

[Recipient Position]

[Recipient Institution]

[Recipient Address]

Dear [Recipient Name],

This letter serves as a formal agreement for resource sharing between [Your Institution Name] and [Recipient Institution Name] for the purposes of enhancing science library studies and facilitating collaborative research efforts.

Terms of Agreement:

1. **Scope of Resources:** The resources to be shared include books, journals, databases, and digital materials relevant to science studies.
2. **Access Duration:** Access to the shared resources will be available for a period of [insert duration], commencing from [start date] to [end date].
3. **Cost Sharing:** Any costs incurred for the acquisition or maintenance of shared resources will be divided as follows: [insert cost-sharing agreement].
4. **Usage Guidelines:** All users must adhere to the usage guidelines as defined by both institutions. Misuse of shared resources may result in revocation of access.

We believe that this collaboration will significantly enhance our capabilities in supporting science education and research. Please review the terms outlined above, and let us know if you have any questions or would like to discuss further.

We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Institution Name]

[Your Contact Information]