

Library Peer Review Committee Recommendations

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Library: [Library Name]

Dear [Recipient's Name],

We are pleased to present the recommendations from the Library Peer Review Committee regarding the recent submissions for [specific purpose, e.g., grant proposal, collection acquisition]. After thorough evaluation and discussion, we have reached the following conclusions:

1. **[Recommendation 1]:** [Brief explanation of the recommendation]
2. **[Recommendation 2]:** [Brief explanation of the recommendation]
3. **[Recommendation 3]:** [Brief explanation of the recommendation]

We believe these recommendations will significantly enhance the [specific area, e.g., quality of our collection, community engagement]. We appreciate the opportunity to contribute to the development of our library's resources.

If you have any questions or need further clarification regarding our recommendations, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

Library Peer Review Committee