

# You're Invited!

Dear [Recipient's Name],

We are excited to invite you to participate in our annual Holiday Book Fair at the [Library Name]! This year's event will be held on [Date] from [Start Time] to [End Time].

Join us for a day filled with literary treasures, local authors, and festive activities for all ages. Whether you're looking for the perfect gift or a new read for yourself, there's something for everyone!

Please confirm your participation by [RSVP Date]. We would love to have you be a part of our holiday celebration!

Warm regards,

[Your Name]  
[Your Position]  
[Library Name]  
[Contact Information]