

# Funding Request for Arts Programming

Date: [Insert Date]

[Your Name]

[Your Position]

[Library Name]

[Library Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Position]

[Funding Organization Name]

[Funding Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to request funding for our library's upcoming arts programming for [specific time frame or event]. Our library aims to enrich our community by providing diverse cultural experiences that promote creativity and collaboration.

We plan to offer a series of workshops, exhibitions, and performances that celebrate various art forms, including [list specific art forms, e.g., painting, theater, music]. These programs are designed to engage individuals of all ages and backgrounds, fostering a love for the arts and enhancing community spirit.

The estimated budget for these programs is [insert budget amount], and we are seeking your generous support to help us achieve our goals. Your contribution will directly impact the quality and reach of these offerings, allowing us to provide free access to the arts for our community members.

We would be grateful for the opportunity to discuss this proposal further and explore potential partnerships. Thank you for considering our request. We look forward to the possibility of working together to enrich our community through the arts.

Sincerely,

[Your Name]

[Your Position]

[Library Name]