

Operational Commencement Notification

Dear [Supplier Name],

We are pleased to inform you that as of [Date], our operations will officially commence at [Location/Facility Name]. We look forward to strengthening our partnership and collaborating closely with you to ensure a seamless transition.

During this initial phase, we encourage you to reach out with any inquiries or support you may need. Our team is committed to maintaining strong communication and addressing any concerns promptly.

Thank you for your continued support and cooperation. We are excited to embark on this new journey with you.

Best Regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]