Dear [Student's Name],

Congratulations on participating in our Summer Reading Rewards Program! We are thrilled to recognize your commitment to reading during the summer months.

Your efforts have earned you a reward of [Reward Description]. We hope this inspires you to continue your love for reading!

Please visit [Location/Website] to claim your reward by [Deadline Date].

Thank you for being a part of our reading community, and we look forward to seeing you at school!

Sincerely,

[Your Name]
[Your Title]
[School/Organization Name]
[Contact Information]