Library Book Return Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

[Library Name]

[Library Address]

[City, State, Zip Code]

Dear [Librarian's Name],

I am writing to request the return of the following book from my account:

- Title: [Book Title]
- Author: [Book Author]
- ISBN: [Book ISBN]
- Library Card Number: [Your Library Card Number]

Due to [reason for return request], I am unable to return the book by the due date. I kindly ask for your understanding and assistance in this matter.

Thank you for your time and support.

Sincerely,

[Your Name]