

Proposal for Textbook Donation

Date: [Insert Date]

[Your Name]

[Your Title]

[Library Name]

[Library Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a partnership aimed at enhancing our library's resources through the donation of textbooks.

Our library is committed to providing our community with diverse and comprehensive educational materials. To further our mission, we seek to expand our collection of academic textbooks, particularly in [specific subjects or fields].

We believe that your generous contribution of textbooks can greatly assist in diversifying our resources and ultimately benefit our patrons. By donating, you will not only support our library's goals but also foster a love for learning within the community.

Should you be interested in this partnership, we would be delighted to discuss potential arrangements at your earliest convenience. Thank you for considering this opportunity to make a positive impact.

Warm regards,

[Your Name]

[Your Title]

[Library Name]