

Letter of Intent to Terminate Lease Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to terminate the lease agreement for the property located at [Property Address]. According to the terms of our lease, I am providing you with [number of days] days' notice, which satisfies the required notice period.

The last day of my tenancy will be [Last Day of Tenancy]. I will ensure that the property is vacated by this date and that it is returned in good condition, barring normal wear and tear.

Please let me know if you would like to arrange a final walkthrough or if there are any specific steps you would like me to follow prior to my departure.

Thank you for your understanding. I look forward to settling the details of this termination.

Sincerely,

[Your Name]