

Collaboration Proposal for Non-Fiction Program

Date: [Insert Date]

To: [Recipient's Name]

Position: [Recipient's Position]

Organization: [Recipient's Organization]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaborative partnership between [Your Organization] and [Recipient's Organization] aimed at enhancing the Non-Fiction Program offered at [Library Name]. We believe that together we can provide valuable resources and experiences for our community.

With our shared dedication to promoting literacy and education, we envision a program that includes:

- Guest lectures by non-fiction authors
- Workshops on research skills and writing
- Special collections or exhibits focused on current non-fiction topics

Your expertise in [specific area or subject related to the recipient's organization] aligns perfectly with our objectives, and we believe this collaboration could significantly benefit the participants.

We would love to discuss this proposal further and explore how we can work together to make this initiative a success. Please let us know a convenient time for a meeting or call.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]