

Library Safety-Related Closure Advisory

Date: [Insert Date]

Dear Valued Patrons,

We hope this message finds you well. In our continued commitment to ensuring the safety and well-being of our community, we regret to inform you that the [Library Name] will be closed starting from [Start Date] to [End Date] due to [briefly describe reason, e.g., "necessary maintenance" or "safety assessments"].

During this closure, we will undertake thorough safety inspections and address any necessary updates to our facilities. Your safety is our top priority, and we appreciate your understanding and patience during this time.

We encourage you to explore our online resources available on our website [Insert Website URL], which remain accessible 24/7. If you have any questions or concerns, please feel free to reach out via email or phone.

Thank you for your cooperation and understanding.

Sincerely,

[Your Name]

[Your Position]

[Library Name]

[Contact Information]