

Inquiry Regarding Job Application

Dear [Hiring Manager's Name],

I hope this message finds you well. I recently submitted my application for the [Job Title] position at [Company Name] on [Submission Date], and I am writing to kindly request any updates or further information regarding my application status.

I am very enthusiastic about the opportunity to join your team and contribute to [specific aspect of the company]. If there is any additional information you need from my side to assist with the decision-making process, please do not hesitate to reach out.

Thank you for considering my application. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Email]

[Your Phone Number]