

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Library Name]
[Library Address]
[City, State, Zip Code]

Dear [Librarian's Name or Program Coordinator's Name],

I hope this message finds you well. I am writing to follow up on my application for the Summer Program at [Library Name], which I submitted on [Submission Date]. I am very excited about the opportunity to participate and contribute to the program.

If there are any updates regarding my application status or if you require any further information, please let me know. I appreciate your time and consideration.

Thank you very much, and I look forward to your response.

Sincerely,
[Your Name]