

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

[Recipient's Name]

[Title]

[Library/Institution Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to submit my research paper titled "*[Title of the Research Paper]*" for your consideration. This paper explores [briefly describe the focus and objectives of your research].

The research aims to contribute to the understanding of library policies and their impact on [mention key areas]. I believe that my findings could be valuable for [mention potential applications or audiences].

Please find the paper attached for your review. I appreciate the opportunity to share my work and look forward to your feedback.

Thank you for considering my submission.

Sincerely,

[Your Name]

[Your Position/Title]