

Inquiry About E-book Access Issues

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Librarian's Name

Library Name
Library Address
City, State, Zip Code

Dear **Librarian's Name**,

I hope this message finds you well. I am writing to inquire about some access issues I have been experiencing with the e-books available through the library's digital resources. Specifically, I have encountered difficulties in accessing certain titles and would appreciate any assistance you can provide.

Here are the details regarding my issue:

- E-book Title(s): [List of titles]
- Date Encountered: [Date]
- Description of the Issue: [Brief description]

I would be grateful if you could provide any guidance on how to resolve these issues, or if there is any information regarding upcoming updates to the e-book access system.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,
Your Name