

Request for Assistance in Downloading E-Books

Date: [Insert Date]

To: [Library Name]

From: [Your Name]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Librarian's Name or Library Staff],

I hope this message finds you well. I am writing to seek assistance with accessing and downloading e-books from the library's online resources. I have been encountering some issues that I would greatly appreciate your help with.

Specifically, I am having trouble with:

- Logging into my library account
- Finding available e-books in my preferred genre
- Downloading e-books to my device

If you could provide guidance on these matters, I would be very grateful. Please let me know if you require any further information from my end.

Thank you for your assistance!

Sincerely,

[Your Name]