

# Subject: Request for Library Research Consultation

Dear [Librarian's Name],

I hope this message finds you well. I am [Your Name], a [Your Position, e.g., graduate student, researcher] in the [Your Department or Program] at [Your Institution]. I am writing to request your assistance with a research consultation regarding [Briefly explain the topic or project].

My research requires access to specific resources and guidance on effective research strategies. I believe your expertise would be invaluable in helping me navigate the available databases and literature.

Could we schedule a consultation at your earliest convenience? I am flexible with timings and can adjust to your availability.

Thank you for considering my request. I look forward to your positive response.

Sincerely,  
[Your Name]  
[Your Contact Information]  
[Your Institution]