

Library Study Room Renewal Reminder

Dear [Recipient's Name],

This is a friendly reminder that your reservation for the study room at [Library Name] is set to expire on [Expiration Date].

If you wish to renew your reservation, please visit our website or contact the library staff before the expiration date.

Thank you for using our facilities. We look forward to seeing you again soon!

Best regards,

[Your Name]

[Your Position]

[Library Name]

[Library Contact Information]