

Library Workshop Registration

Dear [Participant's Name],

We are pleased to inform you that your registration for the Digital Literacy Training Workshop at [Library Name] has been successfully received. This workshop aims to enhance your skills in using digital tools and resources effectively.

Workshop Details:

- **Date:** [Date]
- **Time:** [Start Time] - [End Time]
- **Location:** [Library Address or Room Number]
- **Facilitator:** [Facilitator's Name]

Please arrive 15 minutes early to ensure a prompt start. Bring your own device if possible, and feel free to reach out to us if you have any questions.

We look forward to seeing you!

Best regards,
[Your Name]
[Your Position]
[Library Name]
[Library Contact Information]