

Interlibrary Loan Request for Journal Articles

Date: [Insert Date]

To: [Insert Library Name]

From: [Your Name]

[Your Address]

[Your Email]

[Your Phone Number]

Subject: Request for Interlibrary Loan

Dear [Librarian's Name],

I hope this message finds you well. I am writing to request an interlibrary loan for the following journal articles:

- **Article Title:** [Insert Article Title 1]
Author(s): [Insert Author(s) Name(s)]
Journal Name: [Insert Journal Name]
Volume: [Insert Volume Number], **Issue:** [Insert Issue Number], **Year:** [Insert Year],
Pages: [Insert Page Range]
- **Article Title:** [Insert Article Title 2]
Author(s): [Insert Author(s) Name(s)]
Journal Name: [Insert Journal Name]
Volume: [Insert Volume Number], **Issue:** [Insert Issue Number], **Year:** [Insert Year],
Pages: [Insert Page Range]

Please let me know if you need any additional information to process this request. I appreciate your assistance and look forward to your prompt response.

Thank you.

Sincerely,
[Your Name]