

Interlibrary Loan Request

From: [Your Name]

Address: [Your Address]

Email: [Your Email]

Phone: [Your Phone Number]

Date: [Current Date]

To: [Librarian's Name]

Library: [Library Name]

Address: [Library Address]

Subject: Interlibrary Loan Request

Dear [Librarian's Name],

I am writing to request an interlibrary loan for the following material that I need for my academic research:

- **Title:** [Title of the Book or Article]
- **Author(s):** [Author(s) Name(s)]
- **Publication Year:** [Publication Year]
- **ISBN/ISSN:** [ISBN or ISSN, if available]
- **Publisher:** [Publisher's Name]

This material is essential for my research project on [Brief Description of Research Topic]. I appreciate your assistance in securing this item from another library.

Thank you for your help.

Sincerely,

[Your Name]

[Your Affiliation/University]