

Approval Letter for Group Library Visit

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the parent/guardian of [Child's Name], hereby give my approval for my child to participate in the upcoming group visit to the library on [Visit Date].

Details of the visit are as follows:

- Date of Visit: [Insert Visit Date]
- Destination: [Library Name]
- Duration: [Insert Duration]
- Departure Time: [Insert Departure Time]
- Return Time: [Insert Return Time]

I understand that proper supervision will be provided during the visit and that all safety protocols will be followed. I can be contacted at [Your Phone Number / Email] for any urgent matters.

Thank you for facilitating this educational experience.

Sincerely,

[Your Name]

[Your Signature] (if sending a hard copy)

[Your Address]