

Collaboration Proposal for Library Partnership

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Library/Organization Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Title]
[Recipient Library/Organization Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a collaborative partnership between [Your Library/Organization Name] and [Recipient Library/Organization Name]. Our aim is to enhance our community's access to resources and provide valuable learning opportunities.

We believe that by working together, we can develop joint programs, share resources, and promote literacy and education within our communities. I envision initiatives such as [insert proposed initiatives, e.g., co-hosting events, resource sharing, book clubs, etc.].

I would love the opportunity to discuss this further and explore how we can align our goals. Please let me know your availability for a meeting or call. Thank you for considering this partnership, and I look forward to your response.

Warm regards,

[Your Name]
[Your Title]
[Your Library/Organization Name]