

Library Card Application for Military Personnel

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To Whom It May Concern,

I am writing to formally request a library card as a member of the military. As a dedicated service member, I value access to information and resources that libraries provide to enhance my personal and professional development.

Please find my details below:

- Full Name: [Your Full Name]
- Rank: [Your Rank]
- Branch of Service: [Your Branch]
- Service Number: [Your Service Number]
- Unit: [Your Unit]

I have attached a copy of my military ID for verification purposes. I appreciate your assistance in processing my application and look forward to the benefits of library services.

Thank you for your attention to this matter.

Sincerely,

[Your Name]