

Overdue Book Notification

Dear [Borrower's Name],

This is a friendly reminder that the following book(s) have not been returned by the due date:

- Title: [Book Title 1] - Due Date: [Due Date 1]
- Title: [Book Title 2] - Due Date: [Due Date 2]

Please return the overdue book(s) at your earliest convenience to avoid any late fees.

Thank you for your attention to this matter.

Sincerely,
[Your Name]
[Your Position]
[Library Name]
[Contact Information]