

Library Notice: Overdue Book Grace Period

Dear [Member's Name],

We hope this message finds you well. This is a friendly reminder that the following book(s) checked out under your account are currently overdue:

- Title: [Book Title 1] - Due Date: [Due Date 1]
- Title: [Book Title 2] - Due Date: [Due Date 2]

As part of our grace period policy, you have the option to return or renew these items without any late fees until [Grace Period End Date]. We encourage you to take advantage of this period.

If you have already returned the book(s) or renewed them, please disregard this notice.

Thank you for being a valued member of our library community.

Sincerely,

[Your Library Name]

Contact Us: [Library Contact Information]