

Subcontractor Quality Control Engagement Letter

Date: [Insert Date]

[Subcontractor Name]

[Subcontractor Address]

[City, State, Zip Code]

Dear [Subcontractor Contact Name],

We are pleased to engage your services as a subcontractor for [Project Name] located at [Project Location]. This letter outlines the quality control responsibilities that you will undertake as part of this engagement.

Scope of Work

You will be responsible for implementing quality control measures as follows:

- Conducting regular inspections of the work completed.
- Ensuring compliance with project specifications and standards.
- Maintaining accurate records of quality control processes.
- Reporting any deviations from the quality standards to [Your Company Name] immediately.

Timeline

The quality control activities will commence on [Start Date] and will continue until [End Date or Project Completion Date].

Compensation

For the services rendered, you will be compensated as per the agreed rate of [Compensation Rate]. Payment terms will be outlined in the associated contractual agreement.

Acceptance

Please confirm your acceptance of these terms by signing below and returning a copy of this letter by [Response Deadline].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Agreement

I, [Subcontractor Contact Name], hereby confirm acceptance of the quality control engagement as outlined above.

Signature: _____

Date: _____