

Continuous Quality Improvement Initiative

Date: [Insert Date]

To: [Subcontractor Company Name]

From: [Your Company Name]

Subject: Initiation of Continuous Quality Improvement Initiative

Dear [Subcontractor's Name],

We are pleased to inform you that [Your Company Name] is initiating a Continuous Quality Improvement Initiative aimed at enhancing the overall quality of our collaboration and the services provided.

This initiative will focus on the following key areas:

- Identifying quality standards and benchmarks.
- Implementing regular feedback loops.
- Providing training and resources for improvement.
- Monitoring progress and outcomes.

We believe that by working together, we can achieve excellence in our projects and deliver exceptional results to our clients.

We would like to schedule a meeting to discuss this initiative further and identify your contributions and insights. Please let us know your availability for next week.

Thank you for your cooperation and commitment to quality improvement.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

[Contact Information]