

Letter of Accountability Measures for Safety Incidents

Date: [Insert Date]

To: [Subcontractor Name]

Address: [Subcontractor Address]

Dear [Subcontractor Name],

We appreciate your ongoing collaboration with [Your Company Name]. As part of our commitment to maintaining a safe work environment, we are implementing accountability measures regarding safety incidents that may occur on our project sites.

Safety Incident Accountability Measures

1. Immediate Reporting: All safety incidents must be reported within [number of hours] hours of occurrence.
2. Investigation: A formal investigation will take place within [number of days] days to determine the cause.
3. Documentation: All incidents must be documented and submitted to our safety officer.
4. Corrective Actions: Subcontractors are required to develop and implement corrective actions within [number of days] days post-investigation.
5. Training: Additional safety training may be required for personnel involved in any incident.

Please review these measures carefully and ensure that your team is adequately informed. Our goal is to foster a culture of safety and accountability on-site.

If you have any questions or require further clarification, please do not hesitate to reach out.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]