

Letter of Intent to Negotiate Subcontractor Agreement

Date: [Insert Date]

To: [Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are writing to express our intent to negotiate a subcontractor agreement with your company for the upcoming [Project Name] project. We believe that your expertise in [Specific Area of Expertise] will greatly contribute to the success of this endeavor.

We would like to propose a meeting to discuss the terms and responsibilities of the subcontractor relationship, including project timelines, deliverables, and compensation structures. Our goal is to establish a mutually beneficial agreement that aligns with the objectives of both our companies.

Please let us know your availability for a meeting in the coming weeks. We are excited about the possibility of working together and look forward to your response.

Thank you for considering this opportunity.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]