

Subcontractor Agreement Intent

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Attention: [Recipient's Name]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Subject: Intent to Enter into Subcontractor Agreement

Dear [Recipient's Name],

We, [Your Company Name], are pleased to express our intent to engage your services as a subcontractor for [Project Name/Description]. This letter serves as a preliminary indication of our intent to formalize an agreement.

We are looking forward to discussing the terms and conditions of the subcontractor agreement in detail. Please let us know a convenient time for you to meet.

Thank you for considering this opportunity. We are excited about the potential of working together.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]