

# Letter Template for Sourcing Strategy

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. As part of our commitment to diversity and inclusion, we are implementing a sourcing strategy that prioritizes partnerships with diverse suppliers. We believe that engaging with a range of backgrounds and perspectives not only enhances innovation but also drives sustainable growth.

Our strategy includes the following key initiatives:

- Identifying and engaging diverse suppliers across all product categories.
- Establishing metrics to measure the effectiveness and impact of our diverse supplier engagements.
- Providing resources and support to diverse suppliers to help them meet our procurement standards.
- Conducting training and workshops to raise awareness regarding the importance of supplier diversity within our organization.

We are excited about the opportunities that lie ahead and are keen to collaborate with suppliers who share our values and vision for inclusivity. We welcome your input and suggestions as we embark on this important journey.

Thank you for your commitment to fostering diversity in our supply chain.

Sincerely,

[Your Name]

[Your Title]

[Your Company]