

Subcontractor Presence Verification

Date: [Insert Date]

To Whom It May Concern,

This letter serves to verify the presence of the following subcontractor on the job site:

- **Subcontractor Name:** [Insert Name]
- **Company Name:** [Insert Company Name]
- **Project Name:** [Insert Project Name]
- **Location:** [Insert Location]
- **Dates of Presence:** [Insert Dates]

During the specified duration, the subcontractor was engaged in the following activities:

1. [Activity 1]
2. [Activity 2]
3. [Activity 3]

Please feel free to contact me should you require any further information.

Best Regards,

[Your Name]

[Your Job Title]

[Your Company Name]

[Your Contact Information]