

# Subcontractor Engagement Confirmation

Date: [Insert Date]

To: [Subcontractor Name]

[Subcontractor Address]

Dear [Subcontractor Name],

We are pleased to confirm your engagement as a subcontractor for [Project Name] in accordance with the terms discussed. This engagement will commence on [Start Date] and is expected to conclude on [End Date].

The scope of work includes:

- [Task 1]
- [Task 2]
- [Task 3]

As discussed, the compensation for your services will be [Payment Terms]. Please ensure that all work is completed in alignment with the project timeline and quality standards.

We look forward to your contribution to the successful completion of this project. Should you have any questions or require further clarification, please do not hesitate to contact us.

Thank you.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]