

Final Decision Communication

Date: [Insert Date]

To: [Subcontractor Name]

Address: [Subcontractor Address]

Dear [Subcontractor Name],

We appreciate your participation in the subcontractor bidding process for [Project Name]. After careful consideration of all submissions, we would like to inform you of our final decision.

Unfortunately, we have decided to move forward with another contractor for this project. This decision was based on [brief reason if applicable, e.g., pricing, experience, etc.]. We want to thank you for your time, effort, and interest in working with us.

We value the relationship we have built and encourage you to submit proposals for future projects. Your expertise is noted, and we hope to collaborate with you down the line.

Thank you once again for your participation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]