

Bonus Proposal for Early Completion

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, ZIP Code]

Dear [Subcontractor's Name],

I hope this message finds you well. We would like to take this opportunity to recognize the outstanding work you and your team have accomplished on the [Project Name/Description]. Your commitment to excellence and efficiency has led to the early completion of the project, which has exceeded our expectations.

As a token of our appreciation for your dedication and hard work, we propose a bonus of [Insert Bonus Amount]. This bonus reflects our recognition of your team's effort to deliver quality work ahead of schedule.

We believe that this bonus not only rewards your efforts but also encourages continued excellence in future projects. We appreciate your ongoing partnership and look forward to working together in the future.

Thank you once again for your exceptional performance. Please feel free to reach out if you have any questions or would like to discuss this proposal further.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]