

Response to Deficiency List Acknowledgment

Date: [Insert Date]

To: [Subcontractor's Name]

[Subcontractor's Address]

Subject: Acknowledgment of Deficiency List

Dear [Subcontractor's Name],

We acknowledge receipt of your deficiency list dated [Insert Date]. We appreciate your prompt communication regarding the identified issues.

We have reviewed the list and agree with the observations noted. Our team will initiate corrective measures to address these deficiencies as outlined:

- [Deficiency 1 and action plan]
- [Deficiency 2 and action plan]
- [Deficiency 3 and action plan]

We expect to have all deficiencies resolved by [Insert Resolution Date], and we will keep you updated on our progress.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]