

# Letter of Acknowledgement

Date: [Insert Date]

To,

[Subcontractor's Name]  
[Subcontractor's Company]  
[Subcontractor's Address]  
[City, State, Zip Code]

Dear [Subcontractor's Name],

We acknowledge receipt of your revised deficiency list dated [Insert Date of Revised List]. We appreciate your prompt attention to addressing the deficiencies outlined in our previous communication.

Our review of the revised list indicates that the following items have been addressed:

- [Item 1]
- [Item 2]
- [Item 3]

We expect the remaining items to be resolved as per the agreed timeline. Please provide us with an updated schedule for completion at your earliest convenience.

Thank you for your cooperation. We look forward to your response.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company]  
[Your Contact Information]