

Letter of Acceptance

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Subcontractor's Name]

[Subcontractor's Title]

[Subcontractor's Company]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

We are writing to formally acknowledge the completion of the deficiency corrections you provided for [Project Name/Description] as per our agreement dated [Date of Agreement]. After a thorough review, we are pleased to inform you that the corrections have been accepted.

List of deficiencies addressed:

- [Deficiency 1]
- [Deficiency 2]
- [Deficiency 3]

We appreciate your prompt attention to these matters and your commitment to maintaining the standards of our project. Looking forward to our continued collaboration.

Thank you.

Sincerely,

[Your Name]

[Your Title]

[Your Company]