

Subcontractor Health and Safety Protocol Review

Date: [Insert Date]

To: [Subcontractor Name]

From: [Your Company Name]

Subject: Health and Safety Protocol Review

Dear [Subcontractor Name],

We appreciate your ongoing partnership and commitment to maintaining a safe working environment. In order to ensure compliance with our health and safety standards, we would like to conduct a review of the current health and safety protocols at your facility.

Please prepare the following documents for our review:

- Health and Safety Policy
- Risk Assessments
- Incident Reports
- Training Records
- Emergency Procedures

The review is scheduled for [Insert Date]. Our team will arrive at [Insert Time] and we expect the necessary documents to be available for review. Your cooperation in this matter is vital to our mutual success and safety.

If you have any questions or need further clarification, please do not hesitate to contact us.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]